Contact Information
Kitty Serling, MLS
Medical Librarian
Research Medical Center
Carl R. Ferris Medical Library
2316 East Meyer Boulevard
Kansas City, Missouri  64132
816-276-4309 (Phone)
816-276-3106 (Fax)
kitty.serling@hcamidwest.com

Carl R. Ferris Medical Library – Home Page & Card Catalog
http://o90002g.eos-intl.net/O90002G/OPAC/Index.aspx

Location and Hours
• The Medical Library is located on the A Level of Research Medical Center (RMC), along the north end of the hallway. It is adjacent to the Nuclear Medicine Department, and across the hall from the Employee Patio (‘concrete courtyard’).
• Normal business hours are 8:00 AM to 4:30 PM, Monday through Friday.
• There is a Book Drop available 24/7 in the wall just north of the Medical Library Entrance.
• The Medical Library closes for the major, legal holidays (New Year’s Day; Memorial Day; Independence Day; Labor Day; Thanksgiving; Christmas).
• The Medical Library may be unstaffed at times due to meetings, vacation or illness. Therefore you are welcome to call ahead to make sure the Medical Librarian is available to assist you during your visit.
• PLEASE - No Food. No Beverages.

Computers – Internet Access / Microsoft Office / Electronic Products
• Internet access is available on site in the Medical Library via a HCA network station or via Guest Access Wi-Fi for your personal mobile devices.
• HCA work stations include, but are not limited to, Meditech and PACS access, Microsoft Office, and icons which link one to electronic products licensed by either HCA or RMC. The Carl R. Medical Library home page (http://o90002g.eos-intl.net/O90002G/OPAC/Index.aspx) contains links to many additional and useful resources.
• These computers have been made available to support Clinical Patient Care and the various Educational Programs affiliated with RMC. There are not enough work stations to support recreational uses and social networking.

• As a courtesy, we request you limit your computer use to 15 minutes when others are waiting.
• All the computers are set to MUTE. If you wish to utilize sound applications, you are responsible for providing your own headset or ear buds.
• PLEASE - Bring your own flash drive if you need to save the information on which you are working.
  • The two public work stations closest to the Library entrance are “flash drive friendly.”
• PLEASE – Do not change settings on the computers.
• PLEASE – Do not download software or programs unsupported by our IT&S Department, as these changes can result in program errors or failures.
• PLEASE – Do NOT reboot the computers.
• If there is a problem with the equipment, PLEASE notify the Medical Librarian, so assistance can be sought from the IT&S department.
Medical Library Services & Resources

- Medical Library Orientation
- Journal Collection
  - Print Titles
  - Electronic Titles (Ebsco; Elsevier; Ovid; Open Access Resources; Public Domain Resources)
- Citation Verification Resources
- Interlibrary Loan (ILL) / Courier Service
- Electronic Databases (Licensed Products, as well as Open Access Products)
- Assistance with Computer Searches for Patient Care Issues
- End User Training
- Consumer Health / Patient Education / Discharge Planning Resources
- Self-Serve Photocopier

Document Delivery

- The Medical Library is unable to provide a “pull and copy” service.
- Photocopying is available on a self-serve basis only, whether it is a print item or whether it is an electronic document.
- The person using the equipment is liable for any copyright infringement.
- There is no charge to make copies directly related to your work responsibilities as an employee of Research Medical Center.
- Patrons are expected to pay for personal copying that is done on either the photocopier or on the computer printers. Personal copying includes, but is not limited to, homework, info for family & friends, personal business & interests, hobbies, et al.
- In order to limit unauthorized use and illegal distribution of copyrighted information, the Federal Copyright Law, license agreements, and/or technology, may prohibit the ability to email certain items to a library patron.

Copyright

- Department business (requests, reserves, and photocopies) is subject to any restrictions designated by the Federal Copyright Law, PL 94-553 and/or License Agreements.
- Electronic photocopy law changes as quickly as the technology changes.
- For updates on copyright issues, you may wish to view the U. S. Copyright Office (http://www.loc.gov/copyright) website.
- Please become familiar with the HCA Corporate Policies and Procedure regarding Copyright Compliance. http://atlas2.medcity.net/site/ethics/index.jsp?epi-content=GENERIC&mount_point_id=f7f4bea266002a87413118c2bc01a1a0&directory=Copyright_Info%2F&sort_asc=true&tempArgs=form_explorer&sort_property=name&beanID=192303373&viewID=explorer
- Please refer copyright questions and concerns to the Research Medical Center Ethics and Compliance Officer (EOC).
- Additional copyright resources can be found in the topic column on the left side of the Carl R. Ferris Medical Library Home Page, http://o90002g.eos-intl.net/O90002G/OPAC/Index.aspx

Journals

There are multiple ways you can check for journal availability.

- Come visit the Carl R. Ferris Medical Library.
- Check via the Carl R. Ferris Medical Library Home Page, http://o90002g.eos-intl.net/O90002G/OPAC/Index.aspx
- Use the e-Search box in the middle of the home page to check for journal titles in our print collection.
- If you want to check on journals that we might license electronically, check on the left side of the home page, where there are a number of subject tabs. There are two tabs for journals – one for our licensed materials and one for open access content. The Ebsco spreadsheets include both their indexed content and their full text content. Titles are in alphabetical order. A little to the right of the center of the spreadsheet is a column indicating whether that title is available as full text content. It will show the start and end dates of the full text availability. There is a separate link to the journal titles we license via Ovid.
- When you log into Ebsco, the first page is a menu of available databases. Below the database description is a link to a Title List. This list contains all the titles indexed within that database. If the journal contents are available in full text, there will be a pdf icon below the title name. Just click and go to your desired title.
- If you want to check on journals that we might license electronically, you can also log into Ovid. The first page displays a Copyright Notice. In the box below the Copyright Notice is a link to an A-Z Journal List. If your search results show a match for your title, then click on it. It will “drop down” with details. It will indicate
the source of the material – Ovid, Ebsco (with the specific database in which it is embedded), or an open access resource. It will also show the years that are covered.

- On occasion, an article is available full text because it is in the Public Domain, it is an Open Access document, or because the copyright owner has made it available. When using National Library of Medicine’s (NLM) PubMed interface (http://www.ncbi.nlm.nih.gov/pubmed), there may be an icon in the upper right hand corner that will allow you to access articles that have been made freely available for one of these just mentioned reasons.

- Contact the Medical Librarian
  - Phone: 816-276-4309
  - Fax: 816-276-3106
  - eMail: kitty.serling@hcmidwest.com
  - eMail Librarian tab on the top of the left hand column of the Library’s Home Page.
  - Ask-A-Librarian link at the upper right hand side of your Ebsco page.
  - Ask-A-Librarian link in the upper right hand side of your Ovid page.

Electronic Products
Elsevier
- Remote access availability is determined by the terms of the most current contract.
- Master Content List, http://elsevierresources.com/clinicalkey/clinicalkey/content/

Elsevier Contents include:
- Journals – 600+ Elsevier Titles
- Books
- Clinical Trials
- Drug Monographs
- Guidelines
- Patient Education
- Presentation Maker
- Multimedia
  - Images
  - Procedure Videos
  - Surgical Videos
- Saved Content
- CME

Ovid
- On-Site License
- Remote access availability is determined by the terms of the most current contract.

Ovid Content includes:
- “Natural Standard” was founded by healthcare providers and researchers to provide high-quality, evidence-based information about complementary and alternative medicine including dietary supplements and integrative therapies. Grades reflect the level of available scientific data for or against the use of each therapy for a specific medical condition.”

- LWW Total Access Collection – This collection contains more than 400 full-text Medical & Nursing Journals published via Lippincott, Williams & Wilkins (LWW).

- LinkSolver - http://www.linksolver.com/site/index.jsp – This is an awesome resource that will direct you to the electronic journals which Research Medical Center licenses via Ebsco, Elsevier and Ovid. It also includes links to major open access sites (Ex: BioMed Central; DOAJ - Directory of Open Access Journals; PubMed Central; PLoS - Public Library of Science; et al). This is a guide to our electronic journals only.
Please refer questions regarding print subscriptions to the Medical Librarian or check for them on the Library’s Home Page, http://o90002g.eos-intl.net/O90002G/OPAC/Index.aspx

**Ebsco**
- On-Site License
- Remote access availability is determined by the terms of the most current contract.
- Technical Support, 1-800-758-5995
- Ebsco Support, http://support.ebsco.com/
- Mobile Access - At the bottom of our Ebsco menu page, there is a link, ‘EBSCOhost iPhone and Android Applications’. If you click on it, it requests your email address. Instructions will be sent to your email address on how to access and set up a mobile account. Open the email on the device you will be using, as it will provide the link to download the mobile app.

Ebsco Publishing content includes the following products:

**eBooks**, http://www.ebscohost.com/ebooks

**Nursing Reference Center**, http://www.ebscohost.com/biomedical-libraries/nursing-reference-center
- Over 1,300 Continuing Education Modules
- Over 3,000 Quick Lessons and Evidence Based Care Sheets
- Over 2,200 Nursing Skills and Skill Competency Checklists
- Nursing Cultural Competencies
- Over 750 Legal Cases
- Over 350 Research Instruments
- Point-of-Care Drug Information
- Patient Education Handouts

**CINAHL Plus with Full Text** – Unlimited Simultaneous Users
- “CINAHL Plus® with Full Text is a robust collection of full text for nursing & allied health journals, providing full text for more than 770 journals indexed in CINAHL®.”
- CINAHL Support Center - http://support.ebscohost.com/cinahl/

**Medline Complete** – Unlimited Simultaneous Users
- “MEDLINE Complete is also the world's most comprehensive source of full text for medical journals, providing full text for over 1,800 journals indexed in MEDLINE.”
- Product Description - http://www.ebscohost.com/biomedical-libraries/medline-complete

**Psychology and Behavioral Sciences Collection** - Unlimited Simultaneous Users
- “Nearly 560 journals.”

**Religion & Philosophy Collection** - Unlimited Simultaneous Users
- ”With more than 300 full text journals, the Religion & Philosophy Collection is an essential tool for researchers and students of theology and philosophical studies.”
- Product Description - http://www.ebscohost.com/academic/religion-philosophy-collection

**Health Business Elite** - Unlimited Simultaneous Users
- “Health Business Elite contains full text content for more than 570 journals …”
- Product Description - http://www.ebscohost.com/biomedical-libraries/health-business-full-text
Cochrane Collection Plus – 1 Simultaneous User

- Description of this Evidence Based Health Care Product
- Cochrane Central Register of Controlled Trials
- Cochrane Database of Systematic Reviews (CDSR)
- Cochrane Methodology Register
- Database of Abstracts of Reviews of Effects (DARE)
- Health Technology Assessments (HTA)
- NHS Economic Evaluation Database (NHS EED)

Miscellaneous – HCA Licenses

There are links to these products via the RMC Intranet Page, [http://midwest.medcity.net/index.asp?facid=rmc](http://midwest.medcity.net/index.asp?facid=rmc).

- AACN Procedure Manual for Critical Care - Link is located on the RMC Intranet Page, right hand column, under ‘Quick Links’.
- AORN Perioperative Standards and Recommended Practices - Link is located on the RMC Intranet Page, right hand column, under ‘Quick Links’.
- Clinical Pharmacology - Link is located on the RMC Intranet Page, right hand column, under ‘Quick Links’.
- Cultural Diversity - Quality Interactions by Manhattan Cross Cultural Group (MCCG) – Link is located on the RMC Intranet Page, right hand column, under ‘Hospital Links’.
- Lippincott’s Nursing Procedures and Skills - Link is located on the RMC Intranet Page, right hand column, under ‘Quick Links’.
- Manual of Clinical Nutrition Management (RMC Specific) – Link is located on the RMC Intranet Page, right hand column, under ‘Hospital Links’.
- Neo Fax Drug Reference - is located on the RMC Intranet Page, right hand column, under ‘Hospital Links’.
- New England Journal of Medicine - is located on the RMC Intranet Page, right hand column, under both ‘Quick Links’, and also under ‘Hospital Links’.

Up-to-Date is a point-of-care product that includes patient care information, drug interactions, health related calculators, and patient information. If your computer or laptop is on the RMC server, an icon for this product will appear on your desktop when you turn on your device, or when you reboot/restart your device. In addition, there is a link to Up-to-Date located on the RMC Intranet Page, right hand column, under ‘Hospital Links’.

Miscellaneous – Kansas (State) Library Card, [www.kslc.org](http://www.kslc.org)

- Those who qualify for a Kansas Library Card, have access to a variety of databases and full text journals.
  - Ex: General Reference (Academic Search, Newspaper Database, et al)
  - Ex: Health and Medical (Multiple Ebsco Products; ProQuest – Nursing & Allied Health)

Interlibrary Loan (ILL)

- Interlibrary Loan requests are limited to materials needed to perform your work responsibilities at Research Medical Center. The Medical Library is unable to request items for personal use or recreational purposes.
- Staff will make a good faith effort to locate materials not owned by the Carl A. Ferris, M.D. Medical Library.
- Book outreach is limited to participating members of the Health Sciences Library Network of Kansas City (HSLNKC). We do not have any arrangements to borrow books from libraries outside of the KC Metro Area.
- There is no guaranteed time frame for book requests, as they may already be checked out to someone else, and our library needs to wait on a reserve list for our turn to borrow that title.
- If an item is only available for use as part of a Reference Collection, the patron will be referred to the library that owns the desired materials.
- ‘Fee-for-service’ charges apply to any item that is received from a library that charges for their interlibrary loan services. The lending library’s fees need to be prepaid by the requesting patron before the Interlibrary Loan can be processed.
- Interlibrary Loan Requests are generally ordered within twenty-four working hours of the request. Regrettfully, we cannot control how quickly the lending library responds to us.
- Photocopies of journal articles are usually received quickly via Library Courier, fax, or email (if legal).
- While it might be legal for a lending library to send an item to the Medical Library via email, it is not always legal for the librarian to forward the email to the patron. Most licenses restrict electronic transfer to limit unauthorized use and illegal distribution of copyrighted information.